



Arkansas Tobacco Control
101 East Capitol Avenue, Suite 401
Little Rock, Arkansas 72201
501-682-9756
Fax: 501-682-9760



MANUFACTURER'S APPLICATION FOR FIRE SAFE STANDARD COMPLIANT CIGARETTE APPROVAL

This application must be accompanied by all fees, documents and information required by Ark. Code Ann. §20-27-2101 et. Sec, the Arkansas Cigarette Fire Safety Standard Act and all rules promulgated thereunder. Please complete this form in its entirety. All fees are non-refundable.

APPROVAL				
CHECK ONE	TYPE OF APPROVAL	APPROVAL FEE	QUANTITY OF BRAND FAMILIES	TOTAL INCLUDED
<input type="checkbox"/>	INITIAL APPROVAL	\$1000 per each brand family	=	\$
<input type="checkbox"/>	3 YEAR RENEWAL*	\$1000 per each brand family	=	\$
MANUFACTURER				
COMPANY NAME		CONTACT PERSON		FEDERAL EMPLOYER IDENTIFICATION NO. (FEIN)
ADDRESS		CITY	STATE	ZIP CODE
PHONE NUMBER		FAX NUMBER		
E-MAIL ADDRESS		WEB ADDRESS (optional)		
MAIL TO: ARKANSAS TOBACCO CONTROL, 101 E. CAPITOL AVE., Suite 401, LITTLE ROCK AR 72201				
CHECK LIST (All of the following items must accompany this document for the application to be complete):				
<input type="checkbox"/> APPROPRIATE FEE?	<input type="checkbox"/> CIGARETTE FIRE SAFETY CERTIFICATION FORM PAGES _____ TO _____	<input type="checkbox"/> ILLUSTRATION OF PROPOSED MARKING?		
SIGNATURE				
In applying for fire standard compliant cigarette approval, I certify that the cigarette varieties listed on Forms ATC-FSC-2 and ATC-FSC-2A separately in conjunction with this application comply with Ark. Code Ann. §20-27-2101 et. Sec, the Arkansas Cigarette Fire Safety Standard Act and all rules promulgated thereunder. By my signature, I verify that the information on the application and all related forms and/or attachments is true. I understand that knowingly providing a false certification of fire standard compliant cigarettes is a violation of Arkansas law and may be subject to civil and criminal penalties.				
ORIGINAL SIGNATURE OF AUTHORIZED REPRESENTATIVE OF MANUFACTURER			DATE	
PRINTED NAME			TITLE	
For ATC use only:				

* Required every three years from date of laboratory testing.



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FIRE SAFE STANDARD COMPLIANT CIGARETTE CERTIFICATION FORM

Cigarettes must be tested according to Ark. Code Ann. §20-27-2101 et. Sec, the Arkansas Cigarette Fire Safety Standard Act and all rules promulgated thereunder. A separate Fire Safety Standard Compliant Cigarette Certification Form (Form ATC-FSC-2) must be completed if a cigarette manufacturer employs more than one testing entity to conduct FSC cigarette testing or if certifications for any brand styles are sought at different times. Please print additional pages of the Certification by Cigarette Variety form (Form ATC-FSC-2A) as necessary.

TESTING			
TESTING ENTITY			
LABORATORY OR TESTING ENTITY'S NAME		CONTACT PERSON	
ADDRESS	CITY	STATE	ZIP CODE
PHONE NUMBER	FAX NUMBER		
E-MAIL ADDRESS (optional)	WEB ADDRESS (optional)		
TEST METHOD			
<input type="checkbox"/> ASTM E2187-04 <input type="checkbox"/> Alternate method approve by the Director of Arkansas Tobacco Control. Attach a copy of the ATC Director's authorization of the proposed testing method.			
TESTING AND QUALITY ASSURANCE PROGRAM			
ISO/IEC 17025 ACCREDITED?	REPEATABILITY ABOVE 0.19?	TESTED ON 10 LAYER OF FILTER PAPER?	PERFORMANCE STANDARD MET? *
<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
SIGNATURE			
By my signature, I verify that the information on this form, the attachments and related forms is true. I understand that knowingly providing a false certification of fire standard compliant cigarettes is a violation of Arkansas law and may be subject to civil and criminal penalties.			
ORIGINAL SIGNATURE OF QUALITY ASSURANCE DIRECTOR		DATE	
QUALITY ASSURANCE DIRECTOR (please print)			
ATTACH THIS FORM TO THE MANUFACTURER'S APPLICATION FOR FIRE SAFE STANDARD COMPLIANT CIGARETTE			
For ATC use only:			

* The performance standard is met when no more than 25 percent of the cigarettes tested exhibit full-length burns.



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PLEASE PRINT ADDITIONAL COPIES OF THIS PAGE IF NEEDED AND ATTACH

CERTIFICATIONS BY CIGARETTE VARIETY

Brand or Trade Name	Brand or Trade Name
Style*	Style*
Length in Millimeters	Length in Millimeters
Circumference in Millimeters	Circumference in Millimeters
Flavor**	Flavor**
Filter/Non-Filter	Filter/Non-Filter
Package Description***	Package Description***
Marking under A.C.A. §20-27-2106	Marking under A.C.A. §20-27-2106
Date Testing Occurred	Date Testing Occurred
Brand or Trade Name	Brand or Trade Name
Style*	Style*
Length in Millimeters	Length in Millimeters
Circumference in Millimeters	Circumference in Millimeters
Flavor**	Flavor**
Filter/Non-Filter	Filter/Non-Filter
Package Description***	Package Description***
Marking under A.C.A. §20-27-2106	Marking under A.C.A. §20-27-2106
Date Testing Occurred	Date Testing Occurred
Brand or Trade Name	Brand or Trade Name
Style*	Style*
Length in Millimeters	Length in Millimeters
Circumference in Millimeters	Circumference in Millimeters
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Length in Millimeters	Length in Millimeters
Circumference in Millimeters	Circumference in Millimeters
Flavor**	Flavor**
Filter/Non-Filter	Filter/Non-Filter
Package Description***	Package Description***
Marking under A.C.A. §20-27-2106	Marking under A.C.A. §20-27-2106
Date Testing Occurred	Date Testing Occurred

* Light, Ultra Light, Regular, Etc.

** Menthol, Etc.

***Soft Pack, Box, Etc.

MANUFACTURER _____

PAGE ____ OF ____



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Instructions

Who must file this certification?

Any manufacturer who intends for its cigarettes to be listed as compliant in the Arkansas Tobacco Control Directory of Fire Safe Standard Compliant Cigarettes. If a cigarette is not properly certified, it will not be listed in the Directory.

It is unlawful to stamp, sale or offer for sale in the State of Arkansas any cigarette which is not included in the Arkansas Tobacco Control Directory of Fire Safe Standard Compliant Cigarettes.

Which cigarettes require certification?

Each brand style of all cigarette brand families must be individually certified as Fire Safe Standard Compliant in order to be lawfully sold in the State of Arkansas.

What will happen if Certification is not submitted?

If a cigarette is not certified, it will not be listed in the Directory and the stamping, sale or offer to sell such cigarettes will be subject to civil penalties under Arkansas law.

When is this Certification due?

Initial certification must be filed with the Director of Arkansas Tobacco Control by January 1, 2010. Cigarette brand families are required to be recertified every three years by the tri-annual anniversary date for that brand family of cigarette.

If, after certification, a manufacturer makes changes to a cigarette which is likely to alter its compliance with Ark. Code Ann. § 20-27-2101 et. sec, the Arkansas Cigarette Fire Safety Standard Act and all rules promulgated thereunder, the cigarette shall not be sold or offered for sale in the State of Arkansas until such time as the manufacturer re-certifies the cigarette pursuant to Arkansas law.

What is the fee for Certification?

The certification fee is \$1,000.00 per brand family for both initial certification and re-certification. However, even though the certification fee is for brand family, each brand style within a brand family must be individually tested and certified as Fire Safety Standard Compliant.

How do I satisfy the State's compliance requirements?

Complete and timely file forms ATC-FCS-1, -2 and -2A as necessary, and submit the appropriate fees and supporting documentation.

Where do I send my completed Certification forms, payments and information?

Mail the completed forms, payment and supporting documentation to:

Director
 Arkansas Tobacco Control
 101 E. Capitol Ave., Suite 401
 Little Rock AR 72201

SPECIFIC INSTRUCTIONS

Certification is obtained according to a cigarette's "brand family", which means the brand name, but does not include cigarette brand styles or

other characteristics such as length, circumference, flavor, filter, packaging, etc. A fee is required for each brand family certified. Compliant brand styles of cigarettes are registered according to a certified brand family.

Types of Certification

- *Initial Certification for a brand family is due January 1, 2010.
- *Re-certification for a brand family shall be made every three years by the tri-annual anniversary date for that brand family.
- *A supplemental certification must be made if brand styles within a brand family are added or removed within an existing certification period.

Manufacturer, Brand Family and Brand Style Identification

*Each manufacturer should file a Form ATC-FSC-1 to provide the Director of Arkansas Tobacco Control with the company name, address, telephone, fax, web address, FEIN and name and title of person completing the form.

*A manufacturer should file form ATC-FSC-2 to identify for certification each brand family of all cigarettes that the manufacturer will sell or offer for sale in the State of Arkansas, either directly or indirectly through any dealer, wholesaler or retailer.

*A manufacturer should file form ATC-FSC-2A (as many as necessary) listing the style, length, circumference, flavor, filter, packaging description, date of testing and compliance mark for each brand style cigarette within a certified Brand Family to be sold in Arkansas. A satisfactory fire safety standard compliance test for each brand style cigarette is required.

Test Methods

Indicate on the appropriate form which test method applied to the cigarettes certified. Attach the most recent test results for each brand style cigarette registered under a certified brand family.

Cigarette Package Marking Approval

Prior to the certification of any cigarettes, a manufacturer shall obtain the approval the Director of Arkansas Tobacco Control that its proposed cigarette package marking complies with Ark. Code Ann. §20-27-2106 of Arkansas Cigarette Fire Safety Standard Act and all rules promulgated thereunder.

Designated Representative for Communications and Notices

The names and contact information provided by the manufacturer on the forms will be used by the Director of Arkansas Tobacco Control to contact the manufacturer with regard to the administration of Ark. Code Ann. §20-27-2101 et. Sec, the Arkansas Cigarette Fire Safety Standard Act and all rules promulgated thereunder. It is the manufacturer's responsibility to keep this information current.

Authorized Representative

Forms, test results or other documentation shall only be submitted to the Director of Arkansas Tobacco Control by a manufacturer's authorized representative with reliable knowledge as to veracity and completeness of the information provided. The authorized representative executing the application, certification and/or other documents shall be an officer, principal, director or other authorized representative of the manufacturer. The authorized designee's name and title must be legibly printed.